

## **BEHAVIOUR & DISCIPLINE POLICY**

### **For the Whole School Including EYFS Children**

#### **1 Aims and Expectations**

- 1.1** It is a primary aim of our school that every member of the school community feels valued and respected and that each person is treated fairly and well. We are a caring community, whose values are built on mutual trust and respect for all. The school behaviour policy is therefore designed to support the way in which all members of the school can live and work together in a supportive way. It aims to promote an environment where everyone feels safe and secure. The wellbeing of all children and their mental health and happiness is the main priority of all the staff and school community.
- 1.2** The school has a number of school rules, but the primary aim of the Behaviour Policy is not a system to enforce rules. It is a means of promoting good relationships so that people can work together with the common purpose of helping everyone to learn. This policy supports the school community in aiming to allow everyone to work together in an effective and considerate way.
- 1.3** The school expects every member of the school community to behave in a considerate way towards others.
- 1.4** We treat all children fairly and apply this Behaviour Policy in a consistent way.
- 1.5** This policy aims to help children to grow in a safe and secure environment and to become positive, responsible and increasingly independent members of the school community.
- 1.6** The school rewards good behaviour as it believes that this will develop an ethos of kindness and co-operation. This policy is designed to promote good behaviour rather than merely deter anti-social behaviour.

#### **2 Rewards and Punishments**

- 2.1** We praise and reward children for good behaviour in a variety of ways:
- Teachers congratulate children.
  - Children's names go into the Golden Book and they receive a mention and a clap in Assembly.
  - Teachers give children house points, stickers, cups, sweets, fruit, stamps, certificates, etc.
  - Children are invited to Mrs Fletcher's Tea Party held each month.
  - Children are sent to the Headteacher (or other teachers) for special commendation.
  - Each week we nominate two children from each class to be 'Official Helpers'.
  - Each week a child from each form who has worked hard or done something special is nominated and receives a 'cup' in the school assembly.
  - Each class has their own 'Book' to celebrate things to do with the class and its achievements, and special events.

- Children who have received awards for out of school activities, e.g. Dance, Music, Sport, etc, or who have done well at their Temple, Church or Mosque class, received acknowledgement and praise in class and Assembly.
- 2.2** The school acknowledges all the efforts and achievements of children, both in and out of school. Wall displays and reports contain information regarding pupil achievement out of school, for example, music or swimming certificates.
- 2.3** The school employs a number of sanctions to enforce the school rules and to ensure a safe and positive learning environment. We employ each sanction appropriately to each individual situation.
- We expect children to listen carefully to instructions in lessons. If they do not do so we ask them either to move to a place nearer the teacher, or to sit on their own.
  - We expect children to try their best in all activities. If they do not do so we may ask them to redo a task.
  - If a child is disruptive in class, the teacher will reprimand him or her. If a child misbehaves repeatedly, the child will be isolated from the rest of the class until he/she calms down and is in a position to work sensibly again with others.
  - The safety of the children is paramount in all situations. If a child's behaviour endangers the safety of others, the class teacher will stop the activity and prevent the child from taking part for the rest of that session.
  - If a child threatens, hurts or bullies another pupil, the class teacher will record the incident, the child is punished, and an incident sheet will be sent to the Head Teacher. If a child repeatedly acts in a way that disrupts or upsets others, the school will contact the child's parents and seek an appointment in order to discuss the situation with a view to improving the behaviour of the child.
- 2.4** The class teacher discusses the school rules with each class. In addition to the school rules, each class also has its own classroom code which is agreed by the children and displayed on the wall of the classroom. In this way, every child in the school knows the standard of behaviour that we expect in our school. If there are incidents of anti-social behaviour, the class teacher discusses these with the whole class during 'circle time'.
- 2.5** The school does not tolerate bullying of any kind. If we discover that an act of bullying or intimidation has taken place we act immediately to stop any further occurrences of such behaviour. While it is very difficult to eradicate bullying, we do everything in our power to ensure that all children attend school free from fear.
- 2.6** All members of staff are aware of the regulations regarding the use of force by teachers as set out in DoE Circular 10/98, relating to section 550A of the Education Act 1996: *The Use of Force to Control or Restrain Pupils*. Teachers in our school do not hit, push or slap children. Staff only intervene physically to restrain children, or to prevent injury to a child, or if a child is in danger of hurting him/herself. The actions that we take are in line with government guidelines on the restraint of children.

- 2.7 Staff at Dale House do not use corporal punishment, nor use or threaten any form of punishment which could have an adverse impact on a child's wellbeing.**

### **3 The Role of the Class Teacher**

- 3.1** It is the responsibility of the class teacher to ensure that the school rules are enforced in their class and that their class behaves in a responsible manner during lesson time.
- 3.2** The class teachers in our school have high expectations of the children in terms of behaviour and they strive to ensure that all children work to the best of their ability.
- 3.3** The class teacher treats each child fairly and enforces the classroom code consistently. The teacher treats all children in their class with respect and understanding.
- 3.4** If a child misbehaves repeatedly in class, the class teacher keeps a record of all such incidents. In the first instance the class teacher deals with incidents him/herself in the normal manner. However, if misbehaviour continues, the class teacher seeks help and advice from the Headteacher.
- 3.5** The class teacher liaises with the Headteacher as necessary, to support and guide the progress of each child. The class teacher may, for example, discuss the needs of a child with the Headteacher and an educational social worker or LEA behaviour support service.
- 3.6** The class teacher reports to parents about the progress of each child in their class, in line with the whole-school policy. The class teacher may inform the Headteacher and may also contact a parent if there are concerns about the behaviour or welfare of a child.

### **4 The Role of the Headteacher**

- 4.1** It is the responsibility of the Headteacher, under the School Standards and Framework Act 1998, to implement the school behaviour policy consistently throughout the school and to report to governors, when requested, on the effectiveness of the policy. It is also the responsibility of the Headteacher to ensure the health, safety and welfare of all children in the school. This also includes pupils under 5 years of age who follow the EYFS curriculum.
- 4.2** The Headteacher supports the staff in implementing the policy, by setting the standards of behaviour and by supporting staff in the implementation of the policy.
- 4.3** The Headteacher keeps records of all reported serious incidents of misbehaviour and, where physical intervention by staff is used, parent/carers are informed as soon as is reasonably practical that day.

The Headteacher has the responsibility for giving fixed-term suspensions to individual children for serious acts of misbehaviour. For repeated or very serious acts of anti-social behaviour, the Headteacher may permanently exclude a child.

**5 The Role of Parents**

- 5.1 The school works collaboratively with parents, so children receive consistent messages about how to behave at home and at school.
- 5.2 We explain the school rules in the 'Parents Pack' which all parents receive, and we expect parents to read these and support them.
- 5.3 We expect parents to support their child's learning and to co-operate with the school, as set out in the Terms and Conditions of the school. We try to build a supportive dialogue between the home and the school and we inform parents immediately if we have concerns about their child's welfare or behaviour.
- 5.4 If the school has to use reasonable sanctions to punish a child, parents should support the actions of the school. If parents have any concern about the way that their child has been treated, they should initially contact the class teacher. If these discussions cannot resolve the problem, then parents need to make an appointment to see the Headteacher.

**6 Review**

- 6.1 The Headteacher reviews this policy every two years. The policy may, however, be reviewed earlier than this if the Government introduces new regulations, or if recommendations are given on how the policy might be improved.

**Signed:** .....

**Mrs S.M.G. Fletcher**  
**Headmistress**

**Dated: September 2018**

**Review: September 2020**